



### TJB's Rules for Success

1. Punctuality is the courtesy of kings
2. Do it now
3. Don't confuse efforts with results
4. Always give the bad news first
5. The jungle is a safer place with professionals than a paved road with amateurs
6. Develop a cultural sixth sense
7. When you are going through hell just keep on going
8. Write thank you notes
9. Always be nice to the invisible people
10. No one ever remembers the lessons learned
11. Befriend the bewildered
12. Don't screen phone calls
13. Work and stretch body, mind and soul
14. Miscommunicated communications and unfulfilled expectations cause upsets – BE CLEAR AND DIRECT
15. Take care of others and the universe will take care of you
16. Push through and extinguish all comfort zones. Take risks and go to the edge often
17. Simply do what you say you are going to do
18. To be a great conversationalist – "Just Listen"
19. Do not lament events of the past or languish with expectations of the future – BE HERE NOW
20. JUST SHOW UP